

# WOODLAWN EARLY YEARS SCHOOL



Shelley Amos—Principal  
Karen Fraser—Vice Principal

*Woodlawn School is an environment where education and culture empowers our students to grow into caring, connected and contributing global citizens.*

## **STUDENT LED CONFERENCES**

**March 20, 2018**

This year Woodlawn will hold Student Led Conferences during the evening March 20, 2018 from 4:30-7:50. This will be an opportunity to meet your child's teacher and to see the wonderful work that has been happening in the classroom during this past term. The teacher will conference with you and your child for a ten minute period. Your child and teacher will share his/her learning with you. Children and parents are also invited to be in the room for an additional 10 minutes before or after your conference time to allow sufficient time for browsing and discussing the learning.

Please be aware that there may be more than one family in the classroom at the same time. If you or the teacher feel an additional private conversation is warranted without your child or another family present, this can be scheduled at a separate time, before or after the student led evening and can take place face to face or by telephone. This can be requested from either yourself or your child's teacher. Please feel free to request this from your child's teacher if required.

Manitoba Education states that student led conferences are a desired form of communication with parents. Communication about learning can occur effectively in parent-teacher and student involved and student-led conferences. The more student involvement there is, the more effectively the communication can support learning.

Please feel free to talk with your child's teacher or myself should you have any questions about this format.

**Instructions for booking appointments are on the reverse side of this letter.**

**Please book your appointment online at [woodlawn.schoolappointments.com](http://woodlawn.schoolappointments.com)**

# WOODLAWN SCHOOL STUDENT LED CONFERENCES

TUESDAY, MARCH 20TH, 2018

KINDERGARTEN TO GRADE 4

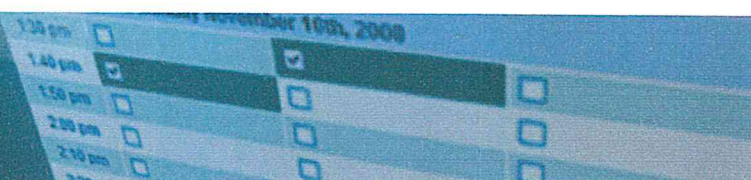
Please follow the instructions below to book your conference online at <http://woodlawn.schoolappointments.com>

We encourage all parents/guardians to book an appointment online.

If you do not have internet access or have difficulties booking please contact the school at 204-326-6110 between 9:30 and 3:00 for assistance.

Thank you

**SchoolAppointments.com**  
Scheduling Parent Teacher Appointments  
Can be Easy for Everyone!



## School Appointments - Parent Instructions

1. Go to our school appointments web site: <http://woodlawn.schoolappointments.com/>
2. Register for an account by clicking the "**REGISTER**" menu tab and filling in the on-line form. Choose a user id and password for yourself and then click the "**Register Now**" button.
3. Add your children into the system by clicking the "**Add a Student**" button. Click "**Insert New**" button to add more children.
4. Click the "**date**" icon beside each child's name to schedule appointments. Select the staff you wish to book appointments with and the "**View Calendars**" button. Use the "**Ctrl**" or "**Command**" key to select multiple staff to view at the same time.
5. Click on available time slots to book your appointments and then click the "**Book Appointments**" button to save your bookings.

