

WOODLAWN PAC Meeting Minutes – Tuesday, November 19th, 2019

Present: Melissa Jolicoeur, Tanya Penner, Vanessa Fast, Janelle Unrau, Tiffany Enns, Sara Richards, Carla Barkman, Cara Duerksen, Karen Fraser, and Leah Reid.

New to Meeting: Tiffany Sawatzky

1. **Call to Order** -11:08 am
2. **Adoption of October 15th Meeting Minutes –**
 - 2.1. 1st motion Carla Barkman, 2nd motion Sara Richards
3. **Adoption of Agenda –**
 - 3.1. 1st motion Melissa Joliceour, 2nd motion Tiffany Enns
4. **Principals Report – Karen Fraser**
 - 4.1. See handout
 - 4.2. Child abuse check for all volunteers by January 2020
 - 4.3. Raised \$1481 on the Santa’s Little helper Fundraiser
 - 4.4. School Projects – Outdoor Play Area
5. **Chairs Report – Tanya Penner**
 - 5.1. Picture Day
 - 5.1.1. Very helpful and staff loved it. 2 volunteers for K-2 and only 1 volunteer needed for Grade 3-4.
 - 5.2. Liaison Meeting Update
 - 5.2.1. Review of Divisional crisis response and protocols
 - 5.2.2. Update and review on vaping issues
 - 5.3. New PAC Logo
 - 5.3.1. Melissa suggested having the students in Woodlawn make our new logo. Have a contest and the winner will receive some sort of prize. Melissa will look into this for January.
 - 5.3.2. T-shirts/pins for PAC members to wear to identify themselves during special events. Shows we are working together with the school and for the students. Melissa will look into these options as well.
6. **Additions to the Agenda**
 - 6.1. Melissa brought up the safety of Barkman Street and what she has witnessed in the mornings. PAC, together with Woodlawn will work together to make parents aware of this problem as well as ask City of Steinbach for help.

- 6.1.1.** PAC members and Woodlawn will share pictures of the street where there should be no stops or parking.
- 6.1.2.** Sara Richards will contact citizens of concerned parents.
- 6.1.3.** For one week PAC members will help by being on Barkman Street in the morning with safety vests on and asking parents not to park. Will place pylons up.

7. Fundraiser Report – Carla Barkman

7.1. Spent Pizzas update

7.1.1. 2019 – 2680 pizzas sold, with a profit of \$8040 and 146 students involved

7.1.2. 2018(2768 pizzas, \$8200, 155 kids) 2017(2608 pizzas sold, \$7821, 197 kids)

7.2. Class and Individual Winners

7.2.1. Announced winners at a special Assembly. 1st and 2nd place got scooters. Carla Barkman will look after ordering pizza from Niakwa on November 20th for 4M – class party.

7.3. Pizza Handout on Wednesday, November 20th

7.3.1. PAC Volunteers needed 3:00-6:30

7.3.2. Vanessa will make signs for the doors. Mrs. Fraser will send out a phone message tonight and Tanya will post on social media to remind families of pick up.

8. Treasurer Report – Vanessa Fast

8.1. See Reports

8.2. Lower income this month as we had a Snow Day & PD day on our hot lunch dates.

8.3. Melissa is looking after an appreciation gift for Wendy Bergen.

9. Hot Lunch Report – Tiffany Enns

9.1. Tiffany will have a training session for all those new to Hot Lunch. Carla and Sara have offered to help. Orders need to be called in to Main Bread & Butter by 10:00 am on Fridays.

10. Special Events Report – Sara Richards

10.1. Lunch for teachers on Thursday, November 21st at 3:45 pm

10.1.1. Tanya will do grocery shopping and Lindsey will get beef and fry it up. Tanya, Cara, Carla, Sara, will be cutting veggies at the school and setting up at 3:00 pm.

10.1.2. Dessert will be served throughout the day to all the staff.

10.2. Bus Driver Appreciation on December 20th

10.2.1. Will have volunteers bring muffins. Take 12 both in hot chocolate and coffee.

10.2.2. Christmas dainties for staff on that day. Need volunteers.

11. Outdoor Play Area – Melissa Joliceour

11.1. Meeting Update with staff and parents

11.1.1. Will focus on the K-1 side. They will be getting a garden area and the soccer nets will be moved to another part of playground. Teachers would like to see another fun area on the playground now instead of adding on to the existing playground.

11.1.2. Parents cannot donate time as it has to go through a company. A really amazing outdoor play area could cost \$100,000 (we all gasped!). Will need more fundraising but will do this in phases.

12. Volunteer Report – Janell Fast

12.1. All volunteer spots for dessert on November 21st have been filled.

13. Next Meeting

13.1. December 10th

14. Adjournment – 12:15 pm