

WOODLAWN PARENT ADVISORY COUNCIL

ANNUAL GENERAL MEETING MINUTES

TUESDAY, SEPTEMBER 7, 2021

1. Call to Order - Melissa Jolicoeur – 6:03pm

a. Woodlawn School PAC Constitution hand outs

2. Members Present – Karen Fraser, Tara Reimer, Melissa Jolicoeur, Janell Fast, Carla Barkman, Kali Dyck, Janelle Unrau, Lisa Funk, Cara Duerksen, Leah Read NEW: Melissa Sawatzky, Jasmine Dyck

3. Adoption of Minutes – 2020 AGM - 1st Kali Dyck, 2nd Carla Barkman

4. Adoption of Agenda - 1st Janell Fast, 2nd Cara Duerksen

5. Chairs Report - Melissa Jolicoeur

5.1 Review of the Year (Volunteer/Fundraiser/Special Events/Hot Lunch/Outdoor Play Area)

5.2 Floor open to questions regarding PAC

6. Additions to the Agenda

7. Positions for 2021-2022 School Year: Elections to take place

7.1. Chair – Melissa is stepping down. Need to fill the 2 year term position.

7.1.1 Open to nominations – Cara Duerksen nominates Sara Richards, Melissa Jolicoeur accepts on Sara Richards behalf.

7.2. Vice Chair – 2 year term open

7.2.1 Open to Nominations – Melissa Jolicoeur nominates Cara Duerksen, Cara Duerksen accepts.

7.3. Treasurer – Vanessa is done her term. Need to fill a 2 year term position.

7.3.1 Open to Nominations – Melissa Jolicoeur nominates Kali Dyck, Kali Dyck accepts.

7.4. Secretary – Janell is done her term. Need to fill a 2 year term position.

7.4.1 Open to Nominations – Melissa Sawatzky accepts.

8. Signing Officers on Steinbach Credit Union Account

8.1. Removal of Melissa Jolicoeur, Kristen Friesen and Vanessa Fast as signing officers on SCU Account

8.2. Addition of Sara Richards, Cara Duerksen, and Kali Dyck as signing officers on SCU account

9. Next Meeting – September 21, 2021 at 11:05am

9.1. Members at Large Committee roles to be established at first regular PAC meeting.

9.2. Nominations for the following positions:

- Volunteer Coordinator
- Special Events Coordinator
- Fundraiser Coordinator
- Hot Lunch Coordinator

Mentioned at meeting was adding an Outdoor Playground Coordinator and a Social Media Coordinator.

10. Adjournment – 6:24pm