

P.A.C MEETING MINUTES

January 10th 2023

(Parent Advisory Council – Woodlawn School)

Present Members: Sara Richards, Sherry Beckman, Angela Plett, Carla Barkman, Meghan Esau, Joella Romand, Cara Duerksen, Kali Dyck, Sheri Bueckert, Lisa Funk, Karen Fraser, Tara Reimer

Absent Members: Jasmine Dyck, Janelle Unrau, Jody Klebert, Ariana Derksen

1.0 Call To Order: Sara Richards @ 11:09am

2.0 Adoption of December 2022 Minutes:

1st Motion: Cara Duerksen **2nd Motion:** Kali Dyck

3.0 Adoption of Agenda: **1st Motion:** Sherry Beckman **2nd Motion:** Joella Romand

4.0 Principal's Report: Karen Fraser

* See attached Woodlawn Early Years School PAC Report January 2023
(Important upcoming dates, updates, playground project, PAC funds in Student generated account, Mission and Belief statements)

* **Highlights Mentioned from Karen:**

* **I Love to Read Month Theme "Juicy Words" focused on building vocabulary and language.**

* **Book Fair will take place this year February 8th till 10th 2023**

* **Winter Fun Day – Feb 17th 2023 will require PAC / Parent Volunteers**

* **Community Pancake Breakfast will take place this year March 24th 2023!!!**

* **Approximately \$21,000 in Student Generated Account**

5.0 Chair's Report: Sara Richards

5.1 Bus Driver Appreciation – December 19th was a success and appreciated!

- Thank you to 2LR for making the "Thank You" cards.

5.2 Book Fair Feb 8th till 10th 2023

- Sandy has requested volunteers to assist on Feb 3rd for set up; few PAC members available if they are able to bring their children along as well.
- Book Fair days will have various hours including AM, Noon and one after school/evening slot.
- Sara will set up sign up genius for the Book Fair volunteer slots and send out to PAC members & school community to be filled.

5.3 February is "I love to read month." PAC inquiring if the school would like any involvement with organizing / assisting reading groups or one on one reading etc.

Karen will bring forward to the teachers and give it some thought of what may be most beneficial and grateful for the suggestion.

6.0 Special Events – Sara presented on behalf of Jody Klebert

* Taco Bar – December 6th was a great success!

- Beef was first choice of meat over the pork option. Recommended documenting quantity of food items used for next year.

* January will be a break from special events for everyone to regroup and prepare for the remainder of the school year (Feb to June).

7.0 Hot Lunch – Sara presented on behalf of Jasmine Dyck

* Survey Monkey was sent out for hot lunch feedback.

* Karen mentioned that overall Melissa shared the feedback was positive.

8.0 Fundraiser – Lisa Funk

- Discussed that another fundraiser will be planned for "Early Spring."

* Suggestions presented were Mom's Pantry, Earls Meat Packages, Cheese Fundraiser, Sunshine Nursery etc. Discussed possibly combining some of these suggestions together to give families options and more variety. Lisa will discuss further with Janelle and bring forward options at next meeting.

* Fundraiser Goals will be for the "Playground."

* Karen brought forward that any raffle ticket fundraisers would require a lottery license.

* Discussed Chocolate Fundraiser – decline at this time as CMS is doing one already!

9.0 Additions to Agenda: Sara Richards

- Outdoor Playground Project / Grants – Presented by Meghan Easu

- Highlighted Items:

* Accessible Playground Project Estimate / Goal is \$225,000 - \$275,000 (recognizing prices are constantly changing) but this is the financial bracket of quotes that Meghan has received to date.

* Meghan has approached a business regarding the playground project and has had a very positive response in regards to them committing as a large donor between \$30-\$80,000.00. This business is hoping to create an event “Build Day” where the community, school and other organizations can all come together and participate in being part of the project!

* Discussed that the accessible playground could or would take place over 3 phases to get more financial support and involvement from various companies, organizations or families. Ideas such as having different steps of phases being sponsored by various community outlets or levels of sponsorship. Meghan shared the idea of needing to create a more concrete plan of what each phase consists of / financial cost of each phase and then setting deadlines of reaching these goals. This will then allow the PAC as a group to create a pamphlet or letter that is very specific in order to approach business, organizations and community neighbourhoods. Having a set plan will also assist in moving forward in applying for grants and other financial opportunities we could possibly qualify for.

* Promoting and encouraging inclusivity throughout this project would be a highlight and focus!

* Phase One focus is potentially the “Musical Sensory” playground that is approximately \$50,000.00. Once approved by HSD we would then need to also consider reviewing various surfacing ideas and options.

* Fundraising offers have been provided to Meghan regarding raffling off “Jets Ticket” which would require the PAC to get a lottery license. Sara has offered to make this happen if and when approved. Karen will bring forward to the HSD board in order to then accept the tickets on behalf of the PAC members. Discussed that raffle tickets would be 1 Ticket for \$2 or 3 Tickets for \$5 (keep it affordable and manageable for all students and families to participate)

* Cara Duerksen also presented an idea / suggestion @ meeting of how we could maybe potentially add some playground items that are less expensive in the meantime as well such as a Slack Line.

* To Be Continued and discussed further.....

* THANK YOU MEGHAN for spear heading this project! Your knowledge and connections has been a huge asset to our PAC team and school. This is all very exciting....with a lot of hard work and commitment we can get this accomplished as a team and with community involvement and support.

10.0 Treasurer Report: Kali Dyck

- Currently \$4600 to date in PAC account.

11.0 Following PAC Meeting Dates:

- Feb 14th / March 14th / April 11th / May 9th / June 13th

12.0 Meeting Adjourned @ 12:05pm

1st Motion: Carla Barkman 2nd Motion: Lisa Funk