

P.A.C MEETING MINUTES

February 14th 2023 @ 11:05am

(Parent Advisory Council – Woodlawn School)

Present Members: Sara Richards, Angela Plett, Carla Barkman, Joella Romand, Cara Duerksen, Kali Dyck, Sheri Bueckert, Karen Fraser, Tara Reimer, Jasmine Dyck, Janelle Unrau, Jody Klebert

Absent Members: Sherry Beckman, Ariana Derksen, Meghan Esau, Lisa Funk

1.0 Call To Order: Sara Richards @ 11:07am

2.0 Adoption of January 2023 Minutes:

1st Motion: Joella Romand **2nd Motion:** Kali Dyck

3.0 Adoption of Agenda: **1st Motion:** Carla Barkman **2nd Motion:** Janelle Unrau

4.0 Principal's Report: Karen Fraser

* See attached Woodlawn Early Years School PAC Report February 2023 (Important upcoming dates, updates, playground project, PAC funds in Student generated account, Mission and Belief statements)

* **Highlights Mentioned from Karen:**

* **Winter Fun Day is scheduled for Friday Feb. 17, 2023 – Requesting PAC to send out Sign Up Genius for “Hot Chocolate” Table volunteers.**

9:30am till 3:30pm (Three shifts with 2 volunteers)

* **May 11th Spring Concert – discussed start time @ 530 or 6pm. All agreed that either time is sufficient; as there will be programs scheduled that evening to accommodate all the classes.**

* **Survey will be sent out shortly regarding the “Pancake Breakfast” to get an idea of amount of families that may potentially be attending that morning. Pancakes and juice boxes will be provided for students and their families. Donations will be accepted but there will be NO charge for students / families.**

* **Playground Proposal Pending.**

* **\$21,465.35 currently in Student Generated Account**

5.0 Chair's Report: Sara Richards

5.1 Thank you to all the volunteers who helped make the Book Fair a great success!

*** Wednesday (first day of book fair) was VERY busy. Next year we could have additional volunteers scheduled for those shifts; as well as possibly another table with posters / cash box to make it more efficient.**

*** Discussion regarding book fair supplies that were received and if it would be possible to make orders larger next year; as so many items were sold out after the first day! Karen will discuss options with Sandy.**

5.2 Wednesday Reading Volunteers Feedback:

*** Those that volunteered have received positive feedback from those teachers classrooms.**

*** PAC to send Sign Up Genius for next few Wednesdays in February.**

*** Discussed future continuation with Karen and Tara...received positive feedback and also discussed informing teachers (especially those new to the school system) options of having parent volunteers on a more regular basis.**

5.3 Memorial Space for Students and Staff (Mr Macrakan and Tyrone)

*** PAC all in agreement about planting a tree in memory of Tyrone beside the other memorial tree and possibly a bench with names engraved; creating a space for students and staff to reflect and remember.**

*** Several members offered to inquire about tree and bench donations. Karen will present this to HSD for approval and then connect with the SRSS regarding building the bench for this memorial space.**

5.4 Staff Appreciation Week (March 20-24th) – will discuss further at next PAC meeting.

6.0 Special Events – Jody Klebert

6.1 We love to read LATTE is happening today and has already been set up in the staff room.

*** Staff are always thankful and appreciative. First time using e transfer option on sign up genius and received \$90 worth of donations!**

*** March we will focus on "Staff Appreciation" week.**

7.0 Fundraiser Report: Janelle Unrau and Angela Plett Presented

*** Discussed in great length the two options of:**

- Mom's Pantry

- Gift Card Options (local and various business')

*** Presented the option of having both ideas as one fundraiser. Feedback that maybe this would be too much for families at one time. Looking back at last year Mom's Pantry was a great success but a large commitment when getting items picked up etc. Overall; it was felt that Mom's Pantry gives a lot of ordering options but with the frozen foods this would need to occur ASAP to ensure we have cooler weather to keep items cold.**

*** Gift Card fundraiser option is a great idea as well; if we are able to get enough local business' on board and variety of options. Suggestions that this option should maybe be kept for the next school year during a "holiday time" and when more time can be committed to approaching business'. Members voted and at this time all declined this option due to various circumstances noted above.**

*** 8 Members all voted in favour of the Mom's Pantry for the next fundraiser.**

- Dates discussed Febraury 27th till March 10th 2023 as tentative dates.

- Angela Plett has agreed to get the fundraiser letter updated and distributed. Fundraiser committee will also contact Mom's Pantry regarding the turn-around time from order deadline to delivery.

- Options discussed of having pick up scheduled on March 23rd (Student Led Conference Evening) which is before spring break and Easter Season.

8.0 Hot Lunch: Jasmine Dyck

8.1 Feedback: "Soup is messy" but that is to be expected.

*** Annette is solo next week with her daughter assisting. Jasmine will provide her with PAC contact in case she requires any last minute additional support.**

* Next Month is Subway.

9.0 Treasurer Report – Kali Dyck

9.1 Currently \$2,083.74 in PAC bank account.

10.0 Additions to Meeting – Sara Richards

10.1 Next Year PAC President Position will be an “open position” as Sara will be moving on as her children graduate from the early years school.

11.0 Next PAC Meeting: TUESDAY, MARCH 14TH 2023 @ 1:05PM LIBRARY

12.0 Meeting Adjourned @ 12:11pm

1st Motion: Cara Duerksen

2nd Motion: Angela Plett



WOODLAWN EARLY YEARS SCHOOL PAC REPORT February 14, 2023

We acknowledge the traditional territory upon which the schools of Hanover School Division reside as the lands of Treaty 1 territory and the homeland of the Metis people. Hanover School Division operates on the traditional lands of the Anishinaabe. In the spirit of truth, reconciliation, and collaboration, we honour our relationship with Indigenous Peoples and respect the contributions of history, culture, and language of Canada's original peoples.

IMPORTANT UPCOMING DATES:

- Feb. 17 Winter Fun Day/ Festival du Voyageur
- Feb. 20 Louis Riel Day
- Feb. 24 HTA PD Day
- March 10 Admin Day - No Classes
- March 20-24 Wacky Week
- March 24 Community Pancake Breakfast
- March 27-31 Spring Break
- April 3 First Day Back to School
- April 7 Good Friday- No School
- April 17 PD Day - NO Classes
- May 9 Grade 1 Spring Concert
- May 11 Grade 1/2 Spring Concert and Grade 2 Spring Concert
- May 22 Victoria Day - No School

UPDATES:

- Online Kindergarten Registration for 2023-2024 has opened up
- Festival du Voyageur (Winter Fun day). We may need some volunteers
- Spring Concerts
- We are sending out a survey for the pancake breakfast

Playground Improvement Project

- No updates at this time

PAC Funds in Student Generated Account

March 12/19	W and M Professional Gym	2,268.00		12,726.23
March 12/19	Livingston (Broker Fee)	712.12		12,014.11

May 6/19	SRSS (Shed)	1,200.00		10,814.11
May 5/2019	Climbing Wall	10,412.36		401.75
Dec 1/2019	Deposit (Nov. 30 surplus funds)		9595.2	9997.00
Dec 1/ 2020	Deposit (Nov. 30 surplus funds)		12,000	21,997.00
June 30/2021	Valley West - Playground Project Total - 27,405.00 (School paid \$6405.00)	21,000.00		997.00
Dec. 2021	Deposit (Nov. 30 surplus funds)		8500.00	9497.00
March 25	Cheque- Janell Fast - Pergolas	4479.98		5017.02
April 2022	Deposit (March surplus funds)		5256.52	10, 273.54
Aug. 2022	Reisen Screw Piles	2957.64		7315.90
Sept. 2022	Munch a Lunch	168.00		7147.90
Dec. 2022	Deposit		14317.44	21465.35

Woodlawn Early Years School Mission

Woodlawn School is an environment where education and culture empowers our students to grow into caring, connected and contributing global citizens.

Belief Statements

We believe compassionate support, curiosity, and co-regulation create a school culture of caring relationships between students, families, and staff.

We believe all students belong here and their voice matters. We celebrate and value our diversity and believe inclusion is a human right.

We believe children must be viewed as intelligent, creative and capable with gifts and abilities that surface through play and relationships with self, others, and environment.

We believe the purpose of education is a pursuit of creativity, collaboration, communication, citizenship, character, critical thinking and a strong foundation in literacy and numeracy.

We believe in a commitment to Truth and Reconciliation by understanding our collective history and moving towards reconciliation through mutual respect, empathy and intercultural understanding.