

**P.A.C MEETING MINUTES**

**June 13<sup>th</sup> 2023 @ 11:05am**

**(Parent Advisory Council – Woodlawn School)**

**Present Members:** Sara Richards, Angela Plett, Joella Romand, Cara Duerksen, Kali Dyck, Sheri Bueckert, Karen Fraser, Tara Reimer, Jasmine Dyck, Janelle Unrau, Jody Klebert, Lisa Funk, Carla Barkman, Meghan Esau

**Visitors Present:** Annette Kehler, Miranda Hardy

**Absent Members:** Ariana Derksen

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**1.0 Call To Order:** Sara Richards @ 11:21am

**2.0 Adoption of May 2023 Minutes:**

**1<sup>st</sup> Motion:** Cara Duerksen      **2<sup>nd</sup> Motion:** Kali Dyck

**3.0 Adoption of Agenda:**      **1<sup>st</sup> Motion:** Lisa Funk      **2<sup>nd</sup> Motion:** Joella Romand

**4.0 Principal's Report:** Karen Fraser / Tara Reimer

\* See attached Woodlawn Early Years School PAC Report June 2023 (Important upcoming dates, updates, playground project, PAC funds in Student generated account, Mission and Belief statements)

\* **Highlights Mentioned from Karen / Tara:**

\* Reviewed Staffing 2023-2024 with PAC members (attached in letter)

\* New item in the PAC Funds is "Munch A Lunch Renewal" of \$168.00

\* Upcoming Dates:

- June 28<sup>th</sup> Grade 4 Farewell will take place from 10am-11am inside and then they will move to the learning garden for their lunch.

- June 28<sup>th</sup> Picnic for Kindergarten (odd days) their picnic will take place @ 12pm.

## **5.0 Chair's Report: Sara Richards**

**5.1** Tree and shrubs are planted in memory of Tyrone on the memorial site.

- Bueckert Family have completed the concrete pad, placed sod in dug up area and will ensure concrete bench is delivered and secured on site for the memorial on June 15<sup>th</sup> 2023.

- Memorial Bench completed by Tyrone's Family will also be on site for June 15<sup>th</sup> and then remain indoors @ Woodlawn.

**5.2** September AGM Meeting is scheduled for **TUESDAY SEPTEMBER 12<sup>TH</sup> @ 6PM.**

Vacancies for upcoming school year are Chair, Vice Chair, Lunch Coordinator and Fundraiser Coordinator. AGM Vote for any nominees.

- Annette Kehler has volunteered her name for Lunch Coordinator next year; to be voted in at AGM.

**5.3** PAC will assist in ensuring supplies are in place for the "pie in the face" event that takes place at the school picnic on June 29<sup>th</sup> 2023. **NINE** pie pans and cream will be required.

## **6.0 Fundraiser Report: Lisa Funk**

**6.1** Update on Baskets:

- **Assemble date is scheduled for Wednesday, June 21<sup>st</sup> @ 10am.** Kali, Lisa, Angela and Sheri are available this date for assembling and picking up any extra items that may be required.

- Email will be sent out for Class Incentive (class with most donations for baskets will be awarded with either freezies or slurpees)

- Email will also include options of E Transfer donations for filling in with remainder items that may be required to complete various basket themes.

**6.2** Sara will create sign up genius for pre sales dates/times for June 26,27 and 28<sup>th</sup>.

**6.3** Lisa will set up schedule for basket sales on June 29<sup>th</sup>! Sales will end @ 1230pm will draw taking place @ 1pm. Jasmine will make sign.

## **7.0 Special Events: Jody Klebert**

**7.1** Jody will organize one last appreciation for the staff scheduled on June 26<sup>th</sup>.

- Sign up will be sent out on June 21<sup>st</sup> 2023.

**8.0 Treasurer Report: Kali Dyck**

**8.1 Currently \$7,543.03 in bank account.**

**9.0 Beautification Team: Cara Duerksen and Sara Richards**

**9.1 Summer watering schedule has been created and sent to Karen.**

**9.2 Teachers have requested gardening gloves and garden tool for the kids to help with; as the learning garden weeds are full of thorns and sharp to pick. PAC members all in favour to pick up and cover the expenses for these supplies required. Cara Duerksen will connect with Kristin Reimer and pick up supplies.**

**9.3 Kristin Reimer has requested help with planting of carrot seeds.**

**10.0 Additions to Meeting:**

**10.1 Bike Racks – Karen in agreement with some concern of no racks in front area of the school. She will request that some racks be moved from their current location to the front as well.**

**10.2 Soups On – Get your votes in for their chance to win \$10,000 for the program.**

**10.3 Update on Grant Funds for Playground Structure / Items (Meghan Esau):**

- STBH Community Foundation Grant has been declined
- COOP declined as the school currently has 2 structures already in full use
- Anonymous Business donor has agreed to continue with the \$50,000 donation; as Meghan was willing to complete the proposal on behalf of the PAC for them to sign and now be submitted to HSD. Further updates awaiting.

**11.0 Next PAC Meeting: AGM TUESDAY, September 12<sup>TH</sup> 2023 @ 6:00PM Woodlawn Gym**

**12.0 Meeting Adjourned @ 12:19pm**

**1<sup>st</sup> Motion: Sheri Bueckert**

**2<sup>nd</sup> Motion: Jasmine Dyck**



# WOODLAWN EARLY YEARS SCHOOL PAC REPORT June 13, 2023

*We acknowledge the traditional territory upon which the schools of Hanover School Division reside as the lands of Treaty 1 territory and the homeland of the Metis people. Hanover School Division operates on the traditional lands of the Anishinaabe. In the spirit of truth, reconciliation, and collaboration, we honour our relationship with Indigenous Peoples and respect the contributions of history, culture, and language of Canada's original peoples.*

**IMPORTANT UPCOMING DATES:**

- June 28            Grade 4 farewell
- June 29            School Picnic and Last Day of Classes
- June 29            Report Cards released on Parent Portal
- June 30            Admin Day

**UPDATES:**

- **Thank You!**
  - A big thank you to the PAC for purchasing the tree and bushes in memory of Tyrone. Also, a big thank you to Sheri and the entire Bueckert family for all of the work and cost towards the bench. Words can not express how grateful we are for this gift.
- **Staffing 2023-2024**

Andrea Lepp	K (.5 days 2,4,6)
Angela Martin	K
Angela Gosselin	K
Chris Schroeder	1
Glenda Maendel	1
Amanda Bilevicius	1
Jennifer Cuppage	1/2
Amanda Cipriano	1/2
Katrina Hamilton	1/2
Pat Reimer	2

Mark Wiewel (until Christmas for Leah Read)	2
Kristen Falk	2
Kristen Reimer	3
Cathy Toews (.4)	3
Jessica Klassen(.6)	3
Shawn Kehoe	3
Andrea Dick	3/4
Lisa Martens	3/4
Jordyn Arcand	3/4
Jerilyn Koslowsky	4
Marlene Funk	4
Simmy Gandhi	4
Katherine Peters (.5)	Literacy Support
April Harder (.5)	Literacy Support
Sandy Caners	School Counselor
Rebecca Mackie	School Counselor
Monica Martens	Learning Support
Courtney Gangloff	Learning Support
Jessica Heier	Music
Jesse Adams	Phys.Ed
Aimee Kroeker	P.E./Music K-1
Tara Reimer	Vice Principal
Karen Fraser	Principal

- **Soups On**

- Thank you to the PAC for providing fresh fruit for our students

- **Playground Improvement Project**

- The school division is selling us two new sets (2 swings per set) for \$4000. They will also be leveling the area where the swings will go and filling it with pea gravel. There will be some cost for lumber as well, but I am waiting for a price (they may give us a deal). The cost of labour will be covered by the division and completed over the summer.

## PAC Funds in Student Generated Account

March 12/19	W and M Professional Gym	2,268.00		12,726.23
March 12/19	Livingston (Broker Fee)	712.12		12,014.11
May 6/19	SRSS (Shed)	1,200.00		10,814.11
May 5/2019	Climbing Wall	10,412.36		401.75
Dec 1/2019	Deposit (Nov. 30 surplus funds)		9595.2	9997.00
Dec 1/ 2020	Deposit (Nov. 30 surplus funds)		12,000	21,997.00
June 30/2021	Valley West - Playground Project Total - 27,405.00 (School paid \$6405.00)	21,000.00		997.00
Dec. 2021	Deposit (Nov. 30 surplus funds)		8500.00	9497.000
March 25	Cheque- Janell Fast - Pergolas	4479.98		5017.02
April 2022	Deposit (March surplus funds)		5256.52	10, 273.541
Aug. 2022	Reisen Screw Piles	2957.64		7315.90
Sept.2022	Munch a Lunch	168.00		7147.90
Dec.2022	Deposit		14317.44	21465.35
May. 2023	Munch a Lunch Renewal	168.00		21297. 34

### Woodlawn Early Years School Mission

*Woodlawn School is an environment where education and culture empowers our students to grow into caring, connected and contributing global citizens.*

### Belief Statements

We believe compassionate support, curiosity, and co-regulation create a school culture of caring relationships between students, families, and staff.

We believe all students belong here and their voice matters. We celebrate and value our diversity and believe inclusion is a human right.

We believe children must be viewed as intelligent, creative and capable with gifts and abilities that surface through play and relationships with self, others, and environment.

We believe the purpose of education is a pursuit of creativity, collaboration, communication, citizenship, character, critical thinking and a strong foundation in literacy and numeracy.

We believe in a commitment to Truth and Reconciliation by understanding our collective history and moving towards reconciliation through mutual respect, empathy and intercultural understanding.