

P.A.C MEETING MINUTES

October 10th 2023 @ 11:05am

(Parent Advisory Council – Woodlawn School)

Present Members: Joella Romand, Cara Duerksen, Kali Dyck, Sheri Bueckert, Karen Fraser, Tara Reimer, Jody Klebert, Lisa Funk, Meghan Esau, Jerrilyn Koslowsky, Annette Kehler, Miranda Hardy, Tamara Roach, Angela Plett

Visitors Present: Diana Braun, Coralie Unger, Devon Williams, McAuley Friesen

Absent Members: Janelle Unrau

1.0 Call To Order: Miranda Hardy @ 11:09am

2.0 Adoption of September 19th 2023 PAC Meeting Minutes:

1st Motion: Joella Romand **2nd Motion:** Kali Dyck

3.0 Adoption of Agenda: **1st Motion:** Meghan Esau **2nd Motion:** Joella Romand

4.0 Principal's Report: Karen Fraser

* See attached Woodlawn Early Years School PAC Report October 2023 (Important upcoming dates, School Plan 2023-2024, Playground Improvement Project, PAC funds in Student Generated Account, Mission and Belief statements)

4.1 Specific Items Mentioned from Karen / Tara:

* **Christmas Program week of December 13th 2023** – concerns addressed with unable to get EEFC this year. School gym will seat 250 Maximum which would limit students to 4 tickets per family – 2 in PM concert and 2 in evening concert.

- Various other venues contacted but unsuccessful.

- **Southland has NOT been contacted but apparently they do have alternate rooms that may accommodate this event. Jody Klebert will connect with Karen following the meeting with contact info.**

* **Picture Day Volunteers – October 18th and 19th**

- Just needing to fill one slot – Annette agreed to take that shift.

*** Soups ON** – ordering, inventory, pack away of food items, prep lunches are currently all completed by the school counselors. This is getting difficult as it takes away their time from student assistance. Karen reaching out to PAC; if possibly we could assist with setting up a group to take over these specific tasks.

- Monday food arrives @ 930am, Tues – Thurs tasks would be from 845am-930am and Friday is inventory so takes a bit longer.

- **Annette Kehler has agreed to be coordinator and connect with the current volunteers to report back with more specifics.**

*** Hearing Screening – October 24, 25 and 26th**

- **Volunteers required – Miranda will send out volunteer dates / times through sign up genius.**

*** Swings Installed! – Karen will connect with Kali regarding payment.**

5.0 Treasurer Report: Kali Dyck

5.1 \$10,447.23 currently in account.

5.2 Signing authority should be changed over and completed by next PAC meeting.

6.0 Hot Lunch: Annette Kehler

6.1 Annette presented various options she contacted (Chica Chicken, Roccas, Subway, Santa Lucia, Wendys, Pita Pit, DQ) and PAC discussed as a group.

- Orders for October Main Bread and Butter were 113.

- **November PAC will do Rocco's for variety of chicken fingers and fries.**

- December PAC will do Subway.

7.0 Special Events: Jody Klebert

*** The September teacher appreciation event was a success and greatly appreciated by all the staff.**

- October will be a Halloween theme, November TBD and December PAC will host meal for staff during student led conferences. Jody will keep PAC updated on all events closer to the specific dates.

8.0 Fundraiser: Tamara Roach / Miranda Hardy

8.1 Various fundraiser options addressed and discussed.

- Mom's Pantry will be the first fundraiser; all in favour!

**- Tamara will contact them directly regarding exact start times etc.
Would like to start ASAP to collect orders over a 2 week timeframe
and set delivery date for December 7th @ student led conferences.**

9.0 Additions to Meeting:

9.1 Meghan Esau shared that she has applied for the Co-op Grant on behalf of Woodlawn; as well as two other grant options that are an option.

10.0 Upcoming PAC Meeting:

- Thursday, November 9th 2023 @ 11:05am Library

- Thursday, November 9th @ 6pm

11.0 Meeting Adjourned @ 12:03pm

1st Motion: Meghan Esau

2nd Motion: Joella Romand



WOODLAWN EARLY YEARS SCHOOL PAC REPORT September 19, 2023

We acknowledge the traditional territory upon which the schools of Hanover School Division reside as the lands of Treaty 1 territory and the homeland of the Metis people. Hanover School Division operates on the traditional lands of the Anishinaabe. In the spirit of truth, reconciliation, and collaboration, we honour our relationship with Indigenous Peoples and respect the contributions of history, culture, and language of Canada's original peoples.

IMPORTANT UPCOMING DATES:

- Oct. 16-19 Bus Safety Week
- Oct. 18&19 Picture Days
- Oct. 20 MTS PD Day- No school
- Oct. 31 Fall Parties 2:00-3:40
- Nov. 9 Remembrance Day Assembly
- Nov. 10 School Based PD Day - no classes
- Nov. 20 Picture Retake Day
- Nov. 24 Admin Day - no classes
- Dec. 1 Report Cards issued
- Dec. 7 Student Led Conferences
- ????
- Dec. 22 Last Day before Christmas Break!
- Jan. 8 First Day Back!

UPDATES:

- The school is organizing a chocolate fundraiser. Proceeds will go towards school events including such things as principal field trips, winter and summer fun day, beautification, and other special events
- Christmas Concerts- We do not have a venue for the Christmas concerts. We will have to use our school gym and break up the 3, 3/4 and 4 classes. We are thinking that each student will receive 4 tickets (2 for the afternoon performance and 2 for the evening performance). Feedback or suggestions are welcome.
- Discussion- Soup's On. Is there a role for parent volunteers to assist with the nutrition program on an ongoing basis?
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SCHOOL PLAN 2023-2024

- LITERACY CONTINUOUS IMPROVEMENT PLAN: Literacy - By June 2024, 90% of students (1-4) will demonstrate end of the year grade level expectations in reading (comprehension, fluency, phonics, phonological awareness, oral language)

- NUMERACY CONTINUOUS IMPROVEMENT PLAN: By June 2024, 75% of all students (1-4) will demonstrate grade level expectations in learning outcomes related to subtraction and counting backward.

- SOCIAL EMOTIONAL WELL BEING CONTINUOUS IMPROVEMENT PLAN: By June 2023 All students in K-4 will learn about the brain science behind Self-Reg and receive personalized supports when needed to improve social and emotional well being by 50% from the 2021-2022 school year.

Playground Improvement Project

- The swings have been installed. I have not received a bill from the division yet.
- The PAC and the school team will need to decide what to work on next

PAC Funds in Student Generated Account

March 12/19	W and M Professional Gym	2,268.00		12,726.23
March 12/19	Livingston (Broker Fee)	712.12		12,014.11
May 6/19	SRSS (Shed)	1,200.00		10,814.11
May 5/2019	Climbing Wall	10,412.36		401.75
Dec 1/2019	Deposit (Nov. 30 surplus funds)		9595.2	9997.00
Dec 1/ 2020	Deposit (Nov. 30 surplus funds)		12,000	21,997.00
June 30/2021	Valley West - Playground Project Total - 27,405.00 (School paid \$6405.00)	21,000.00		997.00
Dec. 2021	Deposit (Nov. 30 surplus funds)		8500.00	9497.000
March 25	Cheque- Janell Fast - Pergolas	4479.98		5017.02
April 2022	Deposit (March surplus funds)		5256.52	10, 273.541
Aug. 2022	Reisen Screw Piles	2957.64		7315.90
Sept.2022	Munch a Lunch	168.00		7147.90

Dec.2022	Deposit		14317.44	21465.35
May. 2023	Munch a Lunch Renewal	168.00		21297.34

Woodlawn Early Years School Mission

Woodlawn School is an environment where education and culture empowers our students to grow into caring, connected and contributing global citizens.

Belief Statements

We believe compassionate support, curiosity, and co-regulation create a school culture of caring relationships between students, families, and staff.

We believe all students belong here and their voice matters. We celebrate and value our diversity and believe inclusion is a human right.

We believe children must be viewed as intelligent, creative and capable with gifts and abilities that surface through play and relationships with self, others, and environment.

We believe the purpose of education is a pursuit of creativity, collaboration, communication, citizenship, character, critical thinking and a strong foundation in literacy and numeracy.

We believe in a commitment to Truth and Reconciliation by understanding our collective history and moving towards reconciliation through mutual respect, empathy and intercultural understanding.

