

(Parent Advisory Council – Woodlawn School)

Present Members: Angela Plett, Janelle Unrau, Sheri Bueckert, Annette Kehler, Joella Romand, Kali Dyck, Meghan Esau, Cara Duerksen, Jody Klebert, Tamara Roach, Karen Fraser, Tara Reimer, Jerilyn Koslowsky

Absent Members: Lisa Funk

1.0 Call to Order: Angela Plett @ 11:07am

2.0 Adoption of April 2024 PAC Meeting Minutes:

1st Motion: Cara Duerksen 2nd Motion: Joella Romand

3.0 Principal's Report - Karen Fraser

* Principal School PAC Report Attached (Important Upcoming Dates, 2024/2025 Staffing Updates, Playground Improvements, PAC Funds Generated Account Financials, Mission and Belief Statements)

- Karen inquiring if PAC would be able to assist with Pizza Distribution @ School Picnic; as they will be offering families the opportunity to order full pizzas.
 - o 2 Choices – Cheese or Pepperoni \$15-\$20 for large pizza
 - o PAC suggested that when pizzas arrive to be delivered to classrooms for distribution then to families – Karen agreed. This will make the flow of the picnic day more smooth and more manageable to assist Melissa.

- Cara Duerksen has offered to assist with the set up for the Volunteer Sign Up Genius regarding a summer watering & weeding/gardening schedule. Volunteers will be required to have their checks completed.
 - o Teachers will once again fill the flower / garden beds
 - o Kristen will assist with placing mulch in required areas

- Melissa has inquired about school "La Cocina Fundraiser" prior to the end of the school year.
 - * Karen and PAC all in agreement to proceed with the fundraiser.

- 2024/2025 Staffing Listed in Principal Report (attached)
 - * Grade 1 Position Posted, School Counsellor Posted as Sandy will be retiring and Music Teacher change.

4.0 Chair's Report – Angela Plett

4.1 Board's PAC Liaison Meeting took place April 23rd – Angela and Jody attended.

- MAPC was present to support PAC groups and provide assistance with communication tools and various resources.
 - Angela and Jody shared that they felt Woodlawn had a strong communication network with our school staff and already utilizing many resources that were shared.
 - Felt the networking between various PAC groups was most beneficial.
- PAC Member Role Descriptions have been located in the PAC binder for future use as needed.
- Lottery License is in progress and will be completed by basket raffle.
- PAC Pamphlet to be distributed @ Kindergarten Orientation.

5.0 Treasurer Report – Kali Dyck

* Current Financial Balance: \$9,674.10 – transfer of funds to school generated account will need to occur in June 2024.

6.0 Special Events – Jody Klebert

6.1 Staff Appreciation will take place May 28th 2024 – Spring Theme (sign up genius has been sent out).

6.2 Thank you notes have all been collected and distributed to teachers!

7.0 Fundraiser – Angela Plett

7.1 Rocco's Pizza Fundraiser raised \$5,000.00!

7.2 Fall Fundraiser – All in favour of Rocco's fundraiser to be organized for October.

* Sell October 1-15th with pick up arranged for October 30th

7.3 Jets Tickets Raffle – 2 sets of Jets Tickets have been donated.

* 1 Set will be part of the basket raffle event in June

* 1 Set will be part of a raffle that will be scheduled in Fall / Winter of the 2024/2025 school year.

7.4 "Debit Block"- Angela has agreed to inquire about the option of a debit block to be used for the basket / ticket raffle taking place in June. Further information required regarding cost, fees and connection options prior to proceeding.

8.0 Hot Lunch – Annette Kehler

8.1 June Hot Lunch – “Happy Meals” from McDonalds

- * Various options between \$5-\$6 (meal, drink, yogurt & toy)
- * Discussed as PAC group and requested that toy be eliminated and replaced with the book.

8.2 Few options discussed for next school year – Chicas, subway, Roccas etc.

- * PAC in agreement that 2 options is plenty if that is more manageable to coordinate for Hot Lunch Coordinator and volunteers.

9.0 Playground – Meghan Esau

9.1 Playground Update:

- * Chrysalis Fund proposal has been completed for a \$3,000 Grant – awaiting approval status.
- * Karen has agreed that playground item purchase can take place through the HSD directly in order to utilize the GST cost savings.
- * Playground photo, price listing (to be updated with new prices) and information documents have been provided to PAC and attached to the minutes.
- * PAC members reviewed and discussed items to be ordered. PAC members voted and all in agreement to increase budget an additional \$5,000.00; in order for 5 pieces of equipment to be purchased for the sensory playground.
 - **\$30,000.00 playground budget has been approved by PAC members**
- * Installation Pending – date will be set for the summer months once order has been completed. Company will assist but volunteers will also be required.

10.0 Basket Raffle – Angela Plett

- 10.1 Collecting items starting beginning of June. Angela will locate the Basket Raffle Fundraiser Letter to be distributed.

11.0 Next Meeting – June 11th @ 11:05am

12.0 Meeting Adjourned – 12:05pm

1st Motion: Annette Kehler 2nd Motion: Kali Dyck



WOODLAWN EARLY YEARS SCHOOL PAC REPORT May 21, 2024

We acknowledge the traditional territory upon which the schools of Hanover School Division reside as the lands of Treaty 1 territory and the homeland of the Metis people. Hanover School Division operates on the traditional lands of the Anishinaabe. In the spirit of truth, reconciliation, and collaboration, we honour our relationship with Indigenous Peoples and respect the contributions of history, culture, and language of Canada's original peoples.

IMPORTANT UPCOMING DATES:

- May 22 Spring Pictures
- June 26 Grade 4 Farewell
- June 27 Report Cards issued
- June 27 School Picnic/Summer Fun day
- June 28 Admin Day

UPDATES/QUESTIONS

- Santa Lucia is willing to do pizza for the picnic day. Will it be possible to get some volunteers to help Melissa organize the pizzas?
- Summer watering- Can PAC help get volunteers for this?
- Weeding/ gardening- can PAC help get volunteers for this?
- Melissa has looked at a La Cocina fundraiser. Is that too much with the upcoming basket raffle?

2024/2025 staffing

Kindergarten

- Angela Martin (1.0)
- Andrea Lepp (1.0)
- Posted (.5) term for Elena Kornelson

Grade 1

- Posted (1.0)
- Glenda Maendel (1.0)
- Chris Schroeder (1.0)

Grade 1/2

- Jessica Klassen (1.0)
- Jennifer Cuppage (1.0)
- Amanda Cipriano (1.0)
- Angela Gosselin (1.0)

Grade 2

- Pat Reimer (1.0)
- Kristen Falk (1.0)
- Leah Read-Schroeder (1.0)

Grade 3

- Monica Martens (1.0)
- Kristen Reimer (1.0)
- Cathy Toews (.5) Melissa Hiebert (0.5)

Grade 3/4

- Lisa Martens (1.0)
- Andrea Dick (1.0)
- Jordyn Arcand (1.0)
- Mark Wiewel (1.0)

Grade 4

- Marlene Funk (1.0)
- Simmy Gandhi (1.0)
- Jerilyn Koslowski (1.0)

Literacy Support

- April Harder (.5)
- Katherine Peters (.5)

Learning Support

- Courtney Gangloff (1.0)
- Katrina Hamilton (1.0)
- Rachael Van Gerwin-Wilson (1.0)

School Counselors

- Posted (1.0)
- Rebecca Mackie (1.0)

2-4 Phys-ed

- Jesse Adams (1.0)

K-1 Music and movement

- Aimee Kroeker (1.0)

2-4 Music

- Amanda Bilevicius (1.0)

Principal

- Vince Hiebert

Vice-Principal

- Marla KcEachern

Playground Improvement Project

- The sensory playground has been approved

PAC Funds in Student Generated Account

March 12/19	W and M Professional Gym	2,268.00		12,726.23
March 12/19	Livingston (Broker Fee)	712.12		12,014.11
May 6/19	SRSS (Shed)	1,200.00		10,814.11
May 5/2019	Climbing Wall	10,412.36		401.75
Dec 1/2019	Deposit (Nov. 30 surplus funds)		9595.2	9997.00

Dec 1/ 2020	Deposit (Nov. 30 surplus funds)		12,000	21,997.00
June 30/2021	Valley West - Playground Project Total - 27,405.00 (School paid \$6405.00)	21,000.00		997.00
Dec. 2021	Deposit (Nov. 30 surplus funds)		8500.00	9497.000
March 25	Cheque- Janell Fast - Pergolas	4479.98		5017.02
April 2022	Deposit (March surplus funds)		5256.52	10, 273.541
Aug. 2022	Reisen Screw Piles	2957.64		7315.90
Sept.2022	Munch a Lunch	168.00		7147.90
Dec.2022	Deposit		14317.44	21465.35
May. 2023	Munch a Lunch Renewal	168.00		21297. 34
Dec 6, 2023	Deposit (Nov 30 Surplus)		3700.00	24997.34
Jan 2023	Swings	4000.00		20997.34
Feb 2023	Deposit (Surplus Funds)		5000.00	25997.34

***Woodlawn School is an environment where
education and culture empowers our students to grow into caring, connected and contributing
global citizens.***

Belief Statements

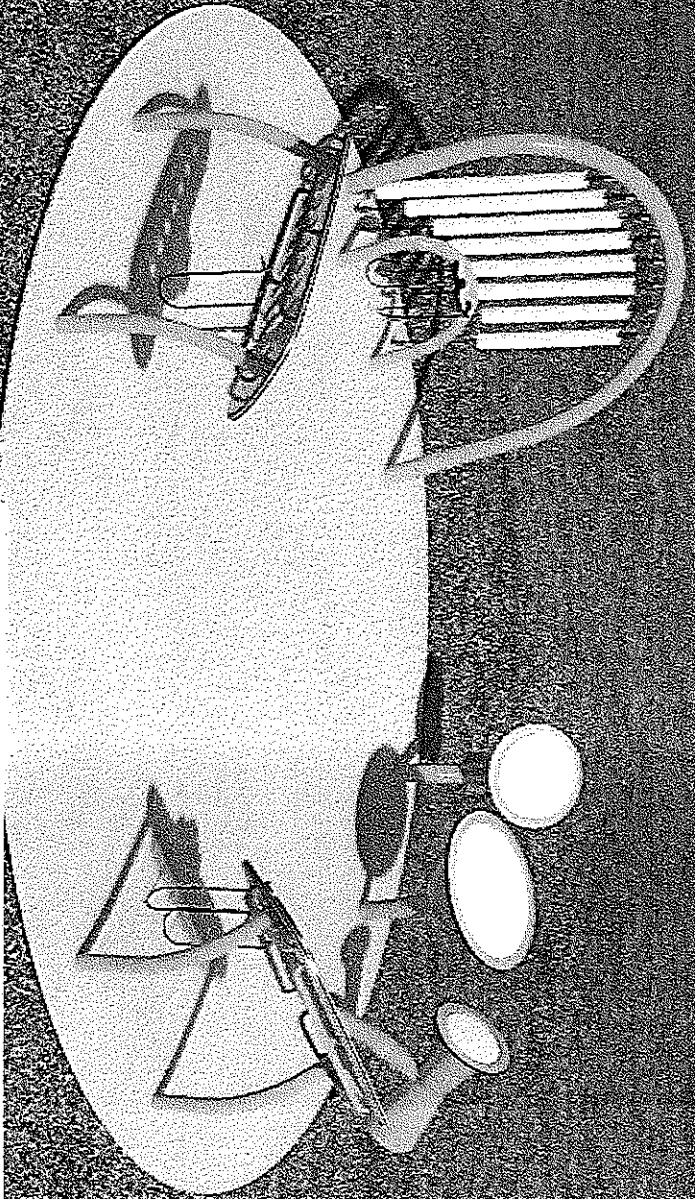
We believe compassionate support, curiosity, and co-regulation create a school culture of caring relationships between students, families, and staff.

We believe all students belong here and their voice matters. We celebrate and value our diversity and believe inclusion is a human right.

We believe children must be viewed as intelligent, creative and capable with gifts and abilities that surface through play and relationships with self, others, and environment.

We believe the purpose of education is a pursuit of creativity, collaboration, communication, citizenship, character, critical thinking and a strong foundation in literacy and numeracy.

We believe in a commitment to Truth and Reconciliation by understanding our collective history and moving towards reconciliation through mutual respect, empathy and intercultural understanding.



WVA
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Woodlawn School (Phase 1)

2211825 • 11.25.2022

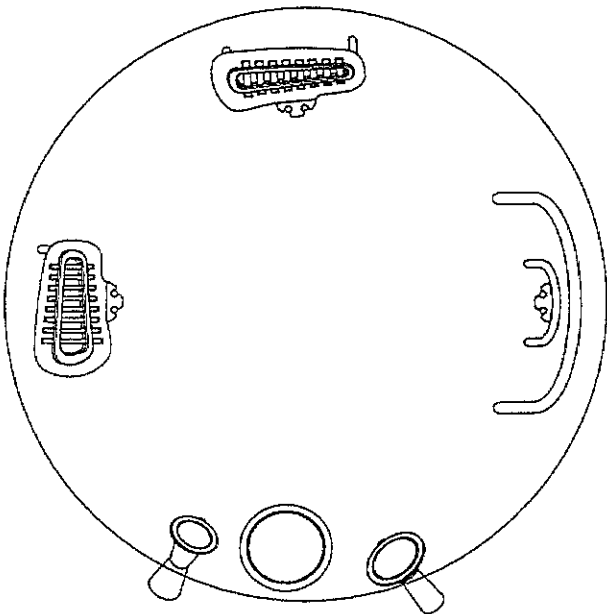
WVA/GROUND-R-115

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PHASE ONE : RHAPSODY OUTDOOR MUSIC EQUIPMENT

INSTALLED ON CONCRETE SURFACE: NOT INCLUDED

228214
WARRLE CHIMES



228212
DIRTY
METALLOPHONE

228213
JINGLE
METALLOPHONE

228215
GOBLET JUNIOR
DRUM

228217
KETTLE JUNIOR
DRUM

228218
KUNDU JUNIOR
DRUM

179 SQUARE FEET

WOODLAWN SCHOOL,
411 Henry St, Steinhach,
MB BSG 081

PLAYGROUNDS-R-US
BRYAN DEIBERT
204-632-7000

SYSTEM TYPE:
FREESTANDING
DRAWING #:
221182B

Wor
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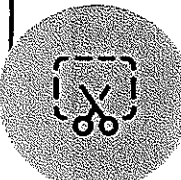
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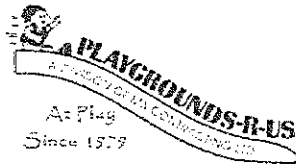
RECORDED BY:

BAO

COMPANY: JINGLE
BY THE COMPANY: JINGLE
ON: 10/10/10
AS: 10/10/10

Date	Project Drawing /	Scale





250 Transport Road
 Springfield, Manitoba R5R 0J5
 Tel: (204) 632-7000 Fax : (204) 632-7421
 Toll Free: 1-800-889-4305
 Internet: www.pru.ca

QUOTATION

Phase 1
 #221182B Outdoor Music Equipment

Customer: Woodlawn School Date: November 28, 2022
411 Henry St, Steinbach Valid Until: 30 Days
Manitoba, R5G 0R1 Phone: 204-905-0563
 Attention: Meghan Esau E-Mail: meghan-c@live.com

Project: Proposed New Outdoor Musci Equipment for Ages 5-12

WE HEREBY SUBMIT OUR SPECIFICATIONS AND PRICES AS FOLLOWS:

TO SUPPLY ONLY AS PER . . .		
1-Only	Model#228212A - Rhapsody Ditty Metallophone	5,505.00
1-Only	Model#228215A - Rhapsody Goblet Drum Junior	2,436.00
1-Only	Model#228213A - Rhapsody Jingle Metallophone	5,645.00
1-Only	Model#228217A - Rhapsody Kettle Drum Junior	2,445.00
1-Only	Model#228218A - Rhapsody Kundu Drum Junior	2,445.00
1-Only	Model#228214A - Rhapsody Warble Chimes	8,350.00
6.6 c-yrd	Cubic Yards of Commercial Concrete	By Others
	Sub Total	26,826.00
	PST 7%	1,877.82
	GST 5%	1,341.30
	Supply Total	30,045.12
LABOUR:		
-	Freight Charges from Delano, MN to Steinbach, MB	No-Charge
-	Install above Rhapsody Ditty Metallophone Surface mount	1,585.00
-	Install above Rhapsody Goblet Drum Junior Surface Mount	750.00
-	Install above Rhapsody Jingle Metallophone Surface Mount	1,625.00
-	Install above Rhapsody Kettle Drum Junior Surface Mount	855.00
-	Install above Rhapsody Kundu Drum Junior Surface Mount	855.00
-	Install above Rhapsody Warble Chimes Surface Mount	2,345.00
-	Spreading of protective surfacing to approximate 10" depth	By Others
	Sub Total	8,015.00
	GST 5%	400.75
	Labour Total	8,415.75
	GRAND TOTAL:	\$38,460.87

Accessible Concrete Surface & Pathway - Not Included

Delivery: As per project schedule F.O.B. Steinbach, MB

Terms: Signed purchase order from the school division net 15 days or 50% Deposit. Remaining paid they day we arrive

" Thank you for this opportunity "

Per: Bryan Deibert

Bryan Deibert, Playground Consultant

Playgrounds-R-Us Supervision Install/Materials

Woodlawn School PHASE 1

The following is required and to be provided by your organization

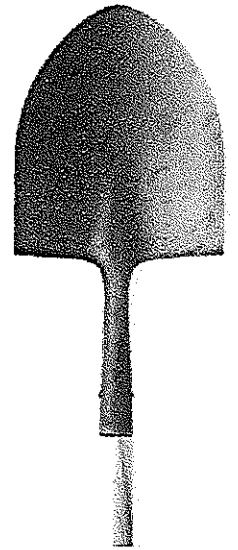
(Please sign/date the bottom of this page and send back to us)

*** Prior to Supervision Start-up date you must...**

- Review all installation drawings, be sure you have all the required tools to install on Concrete by Surface Mount

We - Playgrounds-R-Us provides the following.....

- Delivery of the equipment on the day of the install
- Construction Laser Level (Transit)
- ~~-Wood Plates for the bottom of every hole N/A~~
- 2 Cordless Impacts, layout strings and spikes



1) Your Supervision Equipment Installation

- Minimum 10-15 good volunteers with basic hand tools / socket sets
- 2 foot levels
- **1 Cubic yards of commercial Concrete**
- *PLEASE SEE EACH INSTALLTION DOCUMENTS FOR ASSEMBLY AND INSTALLTION

INSTRUCTIONS

*please note that some components need up to 72 hours for concrete to cure, addition assemble might be required after the supervision is completed

***disposal/recycling of playground packaging is not the responsibility of PRU**

* The readiness of the jobsite is the owners responsibility. Any extended time PRU spends on site from what was originally quoted will result in addiioatnal charges.

* PRU will not be liable for any construction deficiencies. *Installation specification documents can be requested prior to construction*

Signature: _____

Date: _____

