

(Parent Advisory Council – Woodlawn School)

Present Members: Sheri Bueckert, Angela Plett, Vince Hiebert, Marla McEachern, Michaela Giesbrecht, Janelle Unrau, Christine Bohn, Meaghan Esau

Absent Members: Courtney Priest, Ashlyn Coroy, Kaeli Lanteigne, Jerilyn Koslowsky

1.0 Call To Order: Angela Plett @ 11:55am

2.0 Adoption of November 2025 PAC Meeting Minutes:

1st Motion: Meaghan Esau

2nd Motion: Janelle Unrau

3.0 Principal's Report: Vince Hiebert

3.1 Staff Update:

- E. Kornelson is on maternity leave, so Mrs. Friesen will be covering her role at this time.

3.2 Discussed Student Safety Incident that occurred in a Winnipeg School District.

- Vince shared that the province announced they will be completing a safety protocol audit but no further details have yet been provided by HSD admin office.
- Currently, Woodlawn School does have all their exterior doors locked during classroom time with the exception of the main office doors and one entrance door by the huts, as those students need access to the school for washroom facilities.
- HSD Maintenance and IT Staff are required to wear badges and will be enforced while on school grounds.
- All staff have a fob that is used on the main staff parking set of doors. This fob system will expand to other locations throughout the school progressively.

3.3 Christmas Program Dress Rehearsal – December 15th will be attended by all students during the day.

4.0 Chair's Report: Angela Plett

4.1 No additional items to report.

5.0 Treasurer Report – Christine Bohn

5.1 PAC Account as of December 2nd 2025 = \$2,016.70

5.2 Woodlawn Student Generated Account as of December 2nd 2025 = \$17,000.00 approx.

6.0 Hot Lunch – Angela Plett

6.1 Melissa will be taking the lead role for hot lunch set up and scheduling. Courtney is assisting once weekly.

6.2 Angela will connect with Melissa if she will be requiring support for Booster Juice that occurs on the last Friday of every month.

7.0 Bus Driver Appreciation – Angela Plett

7.1 **December 17th with arrival time of 8:15am, as buses arrive at school starting @ 8:30am.**

7.2 **Angela will provide muffins, Janelle will pick up candy canes and Sheri will pick up the hot chocolate and coffee required.**

7.3 Marla will arrange with some students to make Christmas Cards for the bus drivers.

8.0 Fundraiser – Michaela Giesbrecht

8.1 Fundraiser planning will take place at next PAC meeting in January.

8.2 Christine reported that the "Pizza Fundraisers" have been the most successful over the past several years. Report attached.

9.0 Playground / School Goals Update:

9.1 Grand Opening – Vince will connect with steinbachonline to schedule a date.

9.2 PAC agreed that we would work together as a group for the future playground goals:

- Tether Ball, Soccer Nets (K and Grade 1 playground), Basket Ball Hoop, Water fountain and any additional supplies of balls will be our main goals.

- Sheri Bueckert will work together with Vince to compile a list of items, pricing of equipment and installation.

- Vince will create a “map” for HSD of where the above items would best fit on the playground. This will be the next step of having the playground proposal approved by HSD.

9.3 Vince shared several playground updates and repairs that will be required over the next few months and completed by HSD such as grip for play structure ramp and new wood for sandbox.

9.4 PAC also discussed that educational, music or special classroom needs or equipment are also areas that can be considered as part of the PAC goals.

10.0 Additions:

10.1 PAC Instagram account. Angela will connect with Kaeli and report back next meeting.

10.2 Meaghan shared that she has started reviewing some of the past HSD Budget Meeting and started some communication with an Education contact.

- Discussed various items relating to shared content on funding and lack of supports and best way to move forward in advocating on behalf of our school system.

10.3 Funding Options for 2026:

- Meaghan has agreed to complete the funding proposal for Steinbach Community Foundation. Deadline is March 31st 2026 and will require our budgeting fundraising goals report upon completion.

- Vince shared a parent will once again complete a grant for trees along the school Blvd.

11.0 Next PAC Meeting Scheduled for Tuesday, January 6th 2026 @ 11:50am.

11.0 Meeting Adjourned @ 12:53pm

Fundraising @ Woodlawn

	Vendor	Deposit	Vendor Payment	School Profit	Notes
November. 2017	Spentst Pizza	\$ 26,124.65	\$ 18,326.00	\$ 7,798.65	
November. 2018	Spentst Pizza	\$ 27,680.00	\$ 19,376.00	\$ 8,304.00	
November. 2019	Spentst Pizza	\$ 26,855.00	\$ 18,760.00	\$ 8,095.00	
October. 2020	Roccoss Pizza	\$ 35,155.90	\$ 21,347.50	\$ 13,808.40	
November. 2021	Roccoss Pizza	\$ 25,239.50	\$ 15,477.50	\$ 9,762.00	
March. 2022	Moms Pantry	\$ 2,669.50			Deposit states "Moms Pantry Fundraiser cheques from parents"
April. 2022	Moms Pantry	\$ 2,608.24			Deposit states "Moms Pantry Fundraising Earnings"
October. 2022	Niakwa Pizza	\$ 29,301.00	\$ 18,747.50	\$ 10,553.50	
April. 2023	Moms Pantry	\$ 1,408.63			
December. 2023	Moms Pantry	\$ 2,314.96			
April. 2024	Roccoss Pizza	\$ 13,357.30	\$ 8,492.50	\$ 4,864.80	
October. 2024	Roccoss Pizza	\$ 10,352.50	\$ 6,467.50	\$ 3,885.00	
June. 2025	Jerky Fundraiser	\$ 5,493.40	\$ 3,172.00	\$ 2,321.40	
October. 2025	Niakwa Pizza	\$ 17,403.00	\$ 11,345.00	\$ 6,058.00	