

(Parent Advisory Council – Woodlawn School)

Present Members: Janelle Unrau, Sheri Bueckert, Meghan Esau, Vince Hiebert, Christine Bohn, Michaela Giesbrecht, Marla McEachern

Absent Members: Angela Plett, Jerilyn Koslowsky, Ashlyn Coroy, Kaeli Lanteigne, Courtney Priest

1.0 Call to Order: Janelle Unrau @ 11:53AM

2.0 Adoption of May 2026 PAC Meeting Minutes:

1st Motion: Christine Bohn 2nd Motion: Meghan Esau

3.0 Principal's Report – Vince Hiebert

- Woodlawn School PAC Report June 2nd 2026 Attached:
 - **Staffing Updates:**
 - Provided in report
 - Awaiting final positions for literacy EAs to be assigned.
 - **Class Placement:**
 - This process will be completed mid June 2026.
 - **“Walk to Read”:**
 - Excited to launch this program in the upcoming 2026-2027 school year.
 - Majority of resources have been purchased to begin the program, so the school is prepared for an early, good start right off the hop!
 - There are still some more valuable resources that will be needed with a cost of approximately \$5,000.00 for this literacy program.
 - **PAC approached about contributing to this fundraiser goal for the upcoming school year.**
- Playground Equipment:
 - Items have all been ordered.
 - Soccer nets and tetherball equipment have all arrived, just awaiting the trip basketball hoops.
 - Vince will connect with HSD maintenance if he can proceed with calling Hydro about digging and then installation needs to occur within 10-14 days.
 - Vince and Sheri will remain in communication upon arrival of basketball equipment.

- Play Structure Ramp:
 - 8' approximately \$6,800.00
 - 12' approximately \$10,000.00
 - Appears 8' ramp will be sufficient but several items still need to be determined and accessed regarding requirements, liability, safety and exact installation process. Meghan has been in contact with Shane to meet at school and review various items.
 - Piston Donation of \$2500.00 will go towards this project.
 - Community grant was denied.

4.0 Chair's Report – Janelle Unrau for Angela Plett

4.1 Message from Ang, "thanks for the great year everyone, you are awesome."

5.0 Treasurer Report – Christine Bohn

5.1 Account Balance is \$1,996.67

6.0 Staff Appreciation – Meghan Esau

6.1 June 10th PAC will present staff with baking treats and coffee.

*** Sheri will send message to PAC group regarding plan and items required for drop off.**

7.0 Fundraiser – Michaela Giesbrecht

7.1 Niakwa Pizza Fundraiser:

- * September 22nd till October 6th 2026
- * Pick up date will be scheduled for October 28th 2026
- * 40% return on pizza's sold and gift cards
- * Top Prize: Class Pizza Party
- * Top Seller: Activity Gift Card TBD
- * Random Draw: Activity Gift Card TBD

*** Michaela will prepare fundraiser letter and PAC will provide option of E-Transfer Payments.** Treasurer, Christine in agreement with offering this payment option.

8.0 Basket Raffle – Angela Plett

9.1 License has been applied and processed.

9.2 Fundraiser letter to be reviewed and updated as needed with correct dates and information pertaining to this school year.

9.3 Meghan will connect with Ange regarding tickets, templates etc. and communicate back to PAC members to delegate various required tasks. Meghan has also agreed to pick up the baskets, ribbon and cellophane.

9.4 Square payment will be available @ fundraiser event.

9.5 Basket SET UP DATE: JUNE 22ND 9-11AM

10.0 Additions – PAC Members

10.0 AGM scheduled on September 22, 2026

10.1 Sheri's term as secretary is up and will need to be voted on at AGM meeting.

11.0 Meeting Adjourned – 12:55pm

12.0 Upcoming PAC Meeting:

- Tuesday, October 6th @ 11:50am



WOODLAWN SCHOOL

PAC REPORT

June 2, 2026

IMPORTANT UPCOMING DATES:

Monday	June 8	Grade 4 CMS Visit
Thursday	June 18	Staff Year-End Party
Thursday	June 18	Report cards and SSPs due
Tuesday	June 23	Grade 4 Farewell Outing - Movie at Keystone
Cinema		
Tuesday	June 23	Report cards and SSPs (including edits) are due
Wednesday	June 24 (am)	Grade 4 Farewell Ceremony & Lunch
Wednesday	June 24 (pm)	Grade 4 Talent Show
Friday	June 26	School Picnic and Last Day of Classes
Tuesday	June 30 (noon)	Report Cards released on Parent Portal
Monday/Tuesday	June 29/30	Admin Days

SCHOOL UPDATES:

- Staffing Updates
 - EA Transfers (Elizabeth Ikhine, Chantelle Horel, Rhonda Falk)
 - 1-2 Term positions to be filled
- Class Placement Plan - mostly done
- Walk to Read
 - Fundraising next goals - Literacy Resources (\$2500 x 2?)
- Grade 5 Transition - June 8 - Second CMS visit for WO students
- Last Day of School - pizza orders will be happening
- Logo contest
- Playground equipment
 - Ordered
 - Soccer nets and tetherball poles are here
 - Waiting on the Triple Basketball hoops
 - HSD Maintenance
 - Click/Call before you dig
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FINANCIAL UPDATE

- Balance = \$12,501.37

Questions?